

Himachal Pradesh

Public Works Department

e-mail

No. PW-CTR-29-(IQCS)/2020-21 7331-7430

Dated: 7/6/21

To

The Director,  
Information & Public Relation Department,  
Himachal Pradesh Shimla-171002

Subject: -

Publication of Consultancy Service for providing Independent Quality Check Squads (IQCS) for all line department/corporations and other agencies of the Government of Himachal Pradesh.

Enclosed please find herewith six copies of Expression of Interest (EOI) in respect of Consultancy Service for providing Independent Quality Check Squads (IQCS) for all line department/corporations and other agencies of the Government of Himachal Pradesh cited above alongwith one soft copy for publication in two National daily and two Regional daily news papers of Hindi and English having large circulation. .

Please also ensure that this is published on priority on or before 10-06-2021.

You are, requested to kindly send the copies of the published notices to this office.

Encl:- As above

Chief Engineer (SZ)  
HPPWD Nirman Bhawan  
Shimla-171002

Copy forwarded for information to :-

1. The Principal Secretary (PW) to the Govt. of Himachal Pradesh Shimla.
2. The Engineer-in-Chief, HPPWD., Nirman Bhawan Shimla-02.
3. The Engineer-in-Chief (Project) HPPWD., Nirman Bhawan Shimla-02.
4. All the Chief Engineers (except Elect. & Mechanical) in HPPWD.
5. All the Superintending Engineers (except Elect. & Mechanical) in HPPWD.
6. All the Executive Engineers (except Elect. & Mechanical) in HPPWD.
7. The Executive Engineer (IT) in this office. He is requested to up-load the E.O.I. on e-tender website of H.P.

Chief Engineer (SZ)  
HPPWD Nirman Bhawan  
Shimla-171002

F.R.  
Inclure  
08/06

uploded on  
official  
website  
of deptt.  
at Tender  
column.

Inclure  
08/6

JE (IT)

# **Expression of Interest (EoI) for Consultancy Services**

**Consultancy Services for providing Independent Quality Check Squads (IQCS) for  
all line departments/corporations and other agencies of the Government of  
Himachal Pradesh**

# **REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES)**

## **HIMACHAL PRADESH PUBLIC WORKS DEPARTMENT (INDIA)**

**Assignment Title:** Consultancy Services for providing Independent Quality Check Squads (IQCS) for all line departments/corporations and other agencies of the Government of Himachal Pradesh.

### **Introduction**

There is a huge road network of around 38035 Km. in Himachal Pradesh, comprising of 2592 Kms. of National Highways, 4681 Kms. of Major District Roads and 30762 Km. of Rural Roads. The H.P Public Works Department is responsible for planning, construction, up-gradation, maintenance and overall management of this road network with liberal allocation of funds from the Govt. of India against various schemes like PMGSY, Central Road Fund, EAPs' and also from the State Government. The quality of road works except PMGSY and World Bank funded HP State Road Project, has been a serious concern for the GoHP for quite some time. The ever increasing road accidents, failure of bridge and road works draw public criticism reflecting poorly the image of Govt. of the day. Though there is a separate in-house Quality Control wing in the department headed by Engineer-in Chief (Project) which is mainly catering for second tier quality assurance for PMGSY works, but due to certain administrative constraints it has no representation at Circle/Division level so as to exercise proper quality control over all major road/building works being executed by the HPPWD. As stated above quality of PMGSY and HPSRP roads is far better as compared to other state works. It is primarily because of the mandatory provision of a Third Tier quality assurance setup for both these Projects.

Similarly there are several other civil/other infrastructure related works being executed by other departments/corporations like HP Jal Shakti Vibhag, HPSEB, Urban Development, Tourism, Forest, Rural Development, Panchayati Raj Department & HPSIDC etc. There is no central Independent Quality Control Mechanism at the state level to ensure that all such works undertaken by various departments/corporations etc. are executed strictly as per the prescribed quality/standards/norms.

The new dispensation has decided to implement the concept of Independent Quality Control mechanism in the state.

### **PURPOSE**

The QC cell of Hon'ble CM office shall assign specific works to the consultant from time to time; the executing and implementing agencies have to take adequate and proper steps to ensure control of quality and the work has to be executed as per specifications. It has to be further ensured that the work is being carried out as per contract specifications and relevant BIS specifications, IRC codes, Special Publications etc.

The basic concept of this process is that the existing executing Agency performs inspection & testing as per specifications to ensure a quality product and the IQCS performs testing and



Inspection as per the Guidelines on Quality System for relevant infrastructure as per the Codal provisions.

**Objective**

Broad Objectives of the Consultancy shall include:-

1. Quality Control Check on specific works to be assigned to the consultant from time to time, both original and maintenance, infrastructure related works such as Building works, Bridge works, Jal Shakti Vibhag works, Electricity Transmission & distribution works and Road works including ongoing Annual Maintenance Plan/Periodic Renewal works, Periodic Maintenance works and OPBMC works etc. being executed by various departments/corporations and other agencies of the Government of Himachal Pradesh.
2. Any other task assigned by the Government from time to time within scope of consultancy service.

**The detailed Request for Expression of Interest for the proposed assignment along with scope of work shall be made available on the following website w.e.f. 15-06-2021 at**

**<http://hppwd.hp.gov.in/>**

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the QCBS method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours *i.e. 1000 to 1700 hours Indian Standard Time (IST) on working day.*

Expressions of interest must be delivered in a written form to the address below (in person, or by post) by 15-07-2021 **at 1500 hours (IST).**

Chief Engineer (SZ).  
HPPWD, Nirman Bhawan,  
Nigam Vihar, Shimla-171002  
Himachal Pradesh  
Tel: +91-177-2620474  
Fax: +91-177-2653362  
E-mail: hp-shi4@nic.in

## Section-I

### Instructions for submission of Expression of Interest:

1.	Consultant shall go through the guidelines given below and section II before preparing EoI proposal.
2.	Consultant who meets short listing criteria given in section II, shall prepare EoI as per the guidelines. If the Consultant feels to submit certain information not covered in the guidelines would be in his interest, he may submit such information
3.	Accomplished Expression of Interest (Application) must be submitted together with a Letter of Intent not later than <b>15:00 hours (IST) on 15.07.2021</b> . Documents in support of all qualification information shall be submitted with application. Proposal of EoI with qualification information shall be furnished on/before the due date of submission at the address shown under Para 12 here below.
4.	The Application shall be basis of drawing up a shortlist of eligible consultants who will be invited to submit proposal for services required.
5.	All Applications shall be submitted in English.
6.	Power of attorney (on stamp paper duly notarized) of the person submitting the Expression of Interest on behalf of the Applicant shall be attached. Joint Venture (JV) shall not have more than 3 members. One of the members should be a Lead Member.
7.	The Consultant (including the individual members of any Joint Venture) shall submit only one Proposal, either in its own name or as part of a Joint Venture member in another Proposal, if a Consultant, including any Joint Venture member, submits or participates in more than one proposal, all such proposals shall be disqualified and rejected.
8.	The Application and all related correspondence and documents should be written in the English language. Supporting documents and printed literature furnished by Applicant with the Application may be in any other language provided that they are accompanied with translations in the English language. Supporting materials, which are not translated into English, may not be considered. For the purpose of interpretation and evaluation of the Application, the English language translation shall prevail.
9.	Chief Engineer (SZ) reserves the right to reject any Applications, without assigning any reasons thereof.
10.	The Applicant shall provide all the information sought under this REOI Document. Chief Engineer (SZ) would evaluate only those applications that are received in the required format and complete in all respects. Incomplete and / or conditional Applications shall be liable to rejection.
11.	No claims whatsoever will be entertained if submission is not received by due date and time.
12.	<p>The Proposal of EoI must be submitted not later than:</p> <p><b>Date: 15.07.2021 Time: 15:00 hours (IST)</b></p> <p>Opening of the EoI Proposal,</p> <p>Procedure of opening shall be:- EoIs will be opened by Chief Engineer (SZ) on below mentioned date and time specified, in presence of members of opening committee and consultants or their authorized representatives who have offered the EoI proposal may choose to remain present. <b>The opening shall take place at:</b></p> <p>Chief Engineer (SZ). HPPWD,Nirman Bhawan, Nigam Vihar,Shimla-171002</p>

	<p>Himachal Pradesh</p> <p>Tel:+91-177-2620474 Fax: +91-177-2653362 E-mail: hp-shi4@nic.in</p> <p><b>Date: 15.07.2021, Time: 15:30 hours (IST)</b></p>
13.	The Consultant shall submit a signed and complete EoI comprising the documents and forms in accordance with EoI documents.
14.	An authorized representative of the Consultant shall sign the original submission letters in the required format for EoI submission and shall initial all pages. The authorization shall be in the form of a written power of attorney attached to the EoI Proposal.
15.	The signed EoI shall be marked “ <b>ORIGINAL</b> ”, and its <b>two copies</b> marked “ <b>COPY-1 &amp; COPY-2</b> ” as appropriate. Copies shall be made from the signed original. If there are discrepancies between the original and the copies, the original shall prevail.
16.	The original and the copies of the EoI submission shall be placed inside a sealed envelope clearly marked “ <b>EoI PROPOSAL</b> ”, to provide “Consultancy Services for providing Independent Quality Check Squads (IQCS) for all line departments/corporations and other agencies of the Government of Himachal Pradesh.” reference number, name and address of the Consultant, and with a warning “ <b>DO NOT OPEN UNTIL 15.07.2021 , Time: 15:30 hours (IST)</b>
17.	The sealed envelopes containing the EoI submission original and copies shall be placed into one outer envelope and sealed. This outer envelope shall bear the submission address, reference number, the name of the assignment, Consultant ’s name and the address, and shall be clearly marked “ <b>DO NOT OPEN BEFORE 15.07.2021, Time: 15:30 hours (IST)</b> ”
18.	If the envelopes and packages with the EoI are not sealed and marked as required, the Client will assume no responsibility for the misplacement, loss, or premature opening of the EoI.
19.	<p><b>Any submission must be addressed to the following:</b></p> <p>Chief Engineer (SZ). HPPWD,Nirman Bhawan, Nigam Vihar,Shimla-171002 Himachal Pradesh Tel:+91-177-2620474 Fax: +91-177-2653362 E-mail: hp-shi4@nic.in</p>

<b>Guidelines for Preparation of Expression of Interest</b>	
	Following information shall be submitted using given formats and where no formats are specified, free format can be used.
1.	Complete name of firm, date of establishment and type of organization whether individual, proprietorship, partnership, private limited company, public limited company etc. ( <b>Annexure I</b> ).
2.	Exact and complete corporate/registered/home office address, business address, telephone numbers, fax numbers, E-mail and cable address. For consultant of foreign registry, indicate if there is any branch office(s) established in India with details in aforesaid manner. Information is to be furnished by sole applicant or members of JV individually ( <b>Annexure I</b> ).
3.	If present firm is the successor to or outgrowth of one or more predecessor firms, fresh name(s) of former entity (ties) and year(s) of their original establishment with details in aforesaid manner. Information is to be furnished by sole applicant or members of JV individually ( <b>Annexure I</b> ).
4.	Present a brief narrative description of the firms. Information is to be furnished by sole applicant or members of JV individually ( <b>Annexure I</b> ).
5.	List of not more than two (2) principals who may be contacted by this Office. Listed principals must be empowered to speak for him or for the firm on policy and contractual matters. Information is to be furnished by sole applicant or members of JV individually. ( <b>Annexure I</b> )
6.	Under this item, indicate financial figures from consultancy business for past 5 (five) financial years. ( <b>Annexure II</b> )
7.	Organizational strength/Key Personals of consultant and its constituents in case of a JV shall be given. ( <b>Annexure III</b> )
8.	Consultant shall have experience of at least at least 10 years in Planning, Construction, Monitoring and supervision on quality of civil /other infrastructure related works alongwith quality checking of Annual Maintenance Plan, Periodic Renewal works, Periodic Maintenance works .( <b>Annexure IV</b> )
9.	As many references from employers as the consultant (for each member in case of JV) may choose shall be submitted.

10.	An undertaking for supply of true information shall be given as per <b>Annexure V</b> .
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## **Section - II**

### **Short Listing Criteria**

#### **A. Annual Turn Over**

- (i) Annual turnover of any one of the last five financial years i.e. from 2016-2017 to 2020-2021 updated to the current financial year shall be more than Rs. 15 crores. In case of JV, the lead member shall have more than Rs.10 crores of annual turnover (updated) of any one of the last five financial years. This threshold for each other member of JV shall be more than Rs.5 crores.
- (ii) For arriving at updated value, turnover of any financial year shall be multiplied by the enhancement/updating factor corresponding to that year given in the **Annexure-II**.

#### **B. Experience**

Consultant must have experience of at least 10 years in Planning, Construction, Monitoring, and Supervision on quality of civil/other infrastructure related works along with quality checking of Annual Maintenance Plan, Periodic Renewal works, Periodical Maintenance works.

Experience of having executed externally aided similar projects shall be given preference.

#### **C. ORGANISATIONAL STRUCTURE & PERMANENT STAFFING :**

- (a) At least 6no. of permanent Key-Staff.
- (b) At least 5 no. of support staff.



**Annexure-I**

**Expression of Interest Form for Consulting Engineering Firm or Joint Venture (To be filled up by each of the constituent in case of a Joint Venture)**

**1.**

Consultant	Date of Establishment	Country	Type of organization			
			Individual	Partnership	Corporation	Other
Name						

2. Corporate/ registered Office/ Business Address/ Telephone Nos./ Cable Address/ email address of consultant and its branch offices for consultant (including members in case of JV).
3. Consultant's former name and year of establishment (including that of members in case of JV).
4. Narrative description of Consultant firms if any (Use other sheet, if necessary).
5. Name of, not more than two (2) principals who may be contacted with title, telephone number/fax number, E-mail address.

**Annexure-II**

**Financial Statement of the last five financial years**

**Rupees in Crore**

<b>Sr. No.</b>	<b>Particulars</b>		<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>
1	Annual turnover from Consulting business	Lead Member					
		Other member(1)					
		Other member(1)					
2	Net Profit	Lead Member					
		Other member(1)					
		Other member(1)					

**Notes:**

- i. Values should be duly certified by statutory body like Chartered Accountant or Independent Auditors who are competent to do so as recognized by the State concerned.
- ii. The amount shall be stated in Indian Rupees (INR).
- iii. For the purpose of short listing, conversion to Indian Rupees shall be based average of the buying and selling rates of Reserve Bank of India as on the EoI Proposal submission date.
- iv. In case the exchange rate for any currency is not available as per the provision of this section, then HPPWD reserves the right to use the rate available from an alternative source at its sole discretion.
- v. Enhancement/Updating Factor:-

<b>Sr. No.</b>	<b>Year</b>	<b>Enhancement/ Updating factor</b>
1	2016-17	1.32
2	2017-18	1.24
3	2018-19	1.16
4	2019-20	1.08
5	2020-21	1.0

**Annexure-III**

**Organizational strength/Key Personals:**

QUALITY CONTROL TEAM					
Sr. NO.	Specialisation	Number required	Name	Name of firm	Experience
1.	Team Leader Cum Quality Coordinator	1			
2.	Civil Engineer (with specialization in quality & material engineering)	2			
3.	Electrical Engineer	1			
4.	Mechanical Engineer	1			
5.	Irrigation and Public Health Engineer	1			
Support Staff Structure					
1.	Office Manager-cum-computer Operator	1			
2.	Technical Assistant (Clerks)	2			
3.	Office Boy (peon)	2			

**Annexure-IV**

**Details of Experience:**

SR. NO.	Name of Project

**Note: only those assignments shall be considered for which consultant has provided services as lead member in case that work is done by a JV.**

Each assignment shall be supported by following details:-

Name of Overall assignment: \_\_\_\_\_  
Location of Overall assignment: \_\_\_\_\_  
Owner's Name and Address: \_\_\_\_\_  
Completion (Actual/Estimated  
vis-à-vis Stipulated): \_\_\_\_\_  
Description of assignment: \_\_\_\_\_  
Description of Services provided  
by the firm: \_\_\_\_\_

Authorized Signatory  
Name of Client

## **Annexure-V**

### **Undertaking**

I certify that the information in the above Expression of Interest forms is true to the best of my knowledge. I also understand that any misleading or wrong information will disqualify this application straightway.



## **Scope of Work**

1. The HPPWD headed by the Engineer-in Chief, in its role as "Employer", will arrange a Consultancy firm through HPPWD to undertake Quality Control and Assurance of the specific infrastructure works being carried out by all line departments/corporations and other agencies of the Government of Himachal Pradesh. The Consultant will appoint an individual of specified qualification and experience to act as the "Team Leader" as defined in the contract documents.
2. The Consultant will deploy a Quality Check Flying Squad headed by a Team Leader in the office of the Chief Minister of Himachal Pradesh. A Qualified Civil Engineer, Mechanical Engineer, Electrical Engineer and Irrigation and Public Health Engineer will also be a part of the Quality Control Squad in the office of Chief Minister Himachal Pradesh along with the support staff.
3. Inspection team will comprise of highly qualified and experienced experts, who can carry out all the routine Quality Control and Assurance duties as a fully competent and independent unit.
4. The Consultant will be required to carry inspections of specific civil/other infrastructure works being executed by the various Line Departments/Corporations and other Agencies of the Government of Himachal like HPPWD, H.P. Jal Shakti Vibhag, HPSEB, Urban Development, Tourism, Forest, Rural Development, Panchayati Raj Department & HPSIDC etc, conduct all necessary field/lab tests as per the applicable IRC/IS specifications/guidelines/other relevant codes/guidelines through NABL accredited laboratories, record and maintain test results in the prescribed Quality Control Registers and accordingly suggest further course of action regarding rejection/improvement of work.
5. The Nodal Officer from the department not below the rank of Superintending Engineer shall be appointed by the Employer from the Quality Control Cell office of the Engineer –in- Chief (Project) for coordinating at all stages during inspection of the work by Independent Quality Control Squad (IQCS). Nodal Officer shall also be responsible for coordination at Govt. level and to attend the quarry by the State Govt. at any stage during execution of contract.
6. The IQCS would be established in the first instance in the Chief Minister's Office. Later, depending on the load of work, IQCS may be expanded to cover other zones of the State. The jurisdiction of IQCS would cover all infrastructure departments of Govt. of HP including but not limited to HPPWD, HP Jal Shakti Vibhag, HPSEB, Urban Development, Tourism, Forest, Rural Development, Panchayati Raj Department & HPSIDC etc.
7. Expenditure shall be borne by the Consultant itself for office accommodation, vehicles, electricity, water, landline broad band, Wi-Fi connection, procurement of lab and for conducting all tests as required in relation to execution of Contract.
8. A movable testing laboratory shall be deployed as per the field requirements on their own expenditure.
9. Consultant shall inspect works of various departments as directed by QC Cell of CM Office immediately as and when required under the contract.
10. A committee of not less than 5 members headed by the Engineer -in- Chief (Project) HPPWD shall be constituted for scrutiny of the work carried out by the Consultant and release of payment after due verification of work carried out by the consultant from the office of the Hon'ble Chief Minister. Payments shall be made/released by Shimla Division No. III, HPPWD Shimla-3 under Superintending Engineer, 4<sup>th</sup> Circle HPPWD, Shimla-3 after approval by the Committee.