



HIMACHAL PRADESH

PUBLIC WORKS DEPARTMENT

0177-2621401

e-mail :-pwd-hp@nic.in

No PW /CTR/32-20/Genl Inst / Tender Documents/2020-

12783-882

Dated:- 15/1/2021

To

The Engineer-in -Chief (P)  
HPPWD, Shimla-2.  
All the Chief Engineers  
In HPPWD.  
All the Superintending Engineers,  
In HPPWD.

Subject:- Notifications/Guidelines regarding publicity of tender in HPPWD in pursuance of adoption of CPWD pattern w.e.f 01/01/2021.

In this regard, a copy of Notification No. PBW (B) A (3) 1/2020 dated 07/01/2021 (copy enclosed) received from the Principal Secretary (PW) to the Govt., of H.P., vide which the Govt., has issued the Notification/Guidelines regarding publicity of tender in HPPWD in supersession of all previous notification/guidelines and in pursuance of adoption of CPWD pattern w.e.f. 01-10-2020

It is, therefore requested to look in to the matter personally and direct all the officers working under your control to adhere the instructions and take necessary action in the matter in letter & spirit for future tenders, so that time to award the tenders can be reduced as much as possible.

Encl. As above.

Engineer-in-Chief  
HPPWD, Shimla-2.

Copy of above is forwarded to:-

1. The Principal Secretary (PW) to the Govt., of H.P. w.r.t his office letter under reference for information please.
2. The Director, Information & Public Relations H.P. for information.
3. All the Executive Engineers in HPPWD (through e-mail) for information and taking further necessary action.
4. The E.E. (IT) for information. He is requested to upload the same on the departmental website.
5. All the Head of Branches in this office.

Engineer-in-Chief  
HPPWD, Shimla-2

Government of Himachal Pradesh  
Public Works Department

No. PBW(B)A(3)1/2020

Dated: Shimla-2 the

07 January, 2021

Notification

In supersession of all previous notifications/guidelines regarding publicity of tenders in HP PWD issued from time to time and in pursuance to adoption of CPWD pattern w.e.f. 01.10.2020, the revised procedure is hereby prescribed as under:

(FAC A)  
13/1/2021

1. For implementation of various centrally sponsored programmes like PMGSY, World Bank Rural Road Project, CRF, National Highways etc., the procedure if prescribed under such schemes shall be adhered to.
2. Tender notices in respect of works costing up to Rs. 1.00 Lac(or such amount as prescribed from time to time by the State wherein publication of notice in newspapers is not required) shall be displayed on the notice boards of offices of Superintending Engineers, Executive Engineers and Assistant Engineers Concerned. A certificate will be issued by the office of the Superintending Engineers about the date of display of notice in his office and period of notice shall be counted from that date. Notice period will be 7(Seven) days. In addition to this, copies of such tender notice shall also be displayed for one week(7days) in the offices of Panchayat Samiti, Municipal Bodies, Sub-Divisional Officer(Civil) and Deputy Commissioner. The Copies of such notices shall also be sent to those Contractors who are working in a particular Sub-Division or whose registered office is in that Sub-Division.
3. In case of programmes/schemes where specific tendering process guidelines have not been laid, in such cases for the works costing between Rs. 1.00 Lac to Rs. 5.00 Lac, the tender notice shall be published in Regional Newspapers. Any amendment/corrigendum shall also be essentially required to be published in Regional Newspapers for adequate publicity. It shall be ensured by the concerned tender inviting officer of the PWD that there is no discrepancy in the notice period and date of publication. The minimum notice period for such tenders shall be 7(Seven) days.
4. Similarly, where specific guidelines under various programmes are not laid down, tender notices in respect of works costing from Rs. 5.00 Lac up to Rs. 5.00 Crore will be published on website of Himachal Pradesh e-Tenders ([hptenders.gov.in](http://hptenders.gov.in)) and in one

Regional Newspaper or National Newspaper. The Notice period in such cases will be 7(Seven) days (excluding day of publication & day of opening), which will be specifically mentioned in the notice. In case specific date is not mentioned for publication of tender notice, whichever appears first either on Himachal Pradesh e-Website or in Newspaper, will be the date from which the notice period will start. It should be ensured that the matter of advertisement of online tenders in newspaper be as briefed as possible describing name of work and last date of submission & opening along with reference of Himachal Pradesh tenders e-Website to see the detailed tender notice.

5. Similarly, where specific guidelines under various programmes are not laid down, tender notices in respect of works costing above Rs. 5.00 Crore will be published on website of Himachal Pradesh e-Tenders(hptenders.gov.in) and in one National and in one Regional newspaper. The notice period in such cases will be 14(Fourteen) days (excluding day of publication & day of opening) which will be specifically mentioned in the notice. In case specific date is not mentioned for publication of tender notice, which ever appears first either on Himachal Pradesh tenders e-Website or in Newspaper, will be the date from which the notice period will start. It should be ensured that the matter of advertisement of online tenders in newspaper be as briefed as possible describing name of work and last date of submission & opening along with reference of HP tenders e-Website to see the detailed tender notice.
6. Notwithstanding, if work/situation arise all of sudden and is of inescapable nature requiring immediate action that cannot brook any delay, which leads to emergent situation, the work may be awarded without call of tenders in rarest of rare case with the following procedure:
  - I. The work awarded after call of spot quotations shall be construed to have been awarded without call of tenders.
  - II. Normally tenders should be called for all works. However, in case the work is to be awarded expeditiously, the prescribed period of short tender notice may be reduced by concerned Superintending Engineer to not less than 3 days (excluding day of publication & day of opening) and published on website of Himachal Pradesh e-Tender (hptenders.gov.in) irrespective of any estimated amount for such works.
  - III. The precise reasons should be recorded by the Engineer-in-Charge before dispensing with call of tenders.
  - IV. The works of emergent/inescapable nature shall be as under:
    - a. Natural calamities like Earthquakes, Blizzards, hurricanes/Lightening, Tornados, Floods, sudden landslides and road sinking.

- b. The causes like Explosions/Arson, fire, War, sudden collapse of building/bridge, Terrorist attack, Mass strike affecting civic services such as road traffic on roads, water, sewer and power supply, spread of epidemic, works required for maintaining Law and Order.
- c. Restoration of essential services in case of accidents/break down etc.
- d. Any other work apart from the above, declared as Emergent by the Government of Himachal Pradesh.

Such emergent works can be executed by issuing of short tender notice and award of work or on hand receipt after collecting spot quotation or award without call of tenders (in rarest of rare case) as per delegation of powers delegated to HP PWD officers. Spot quotation shall be collected by Officers not below the level of Executive Engineer/Assistant Engineer.

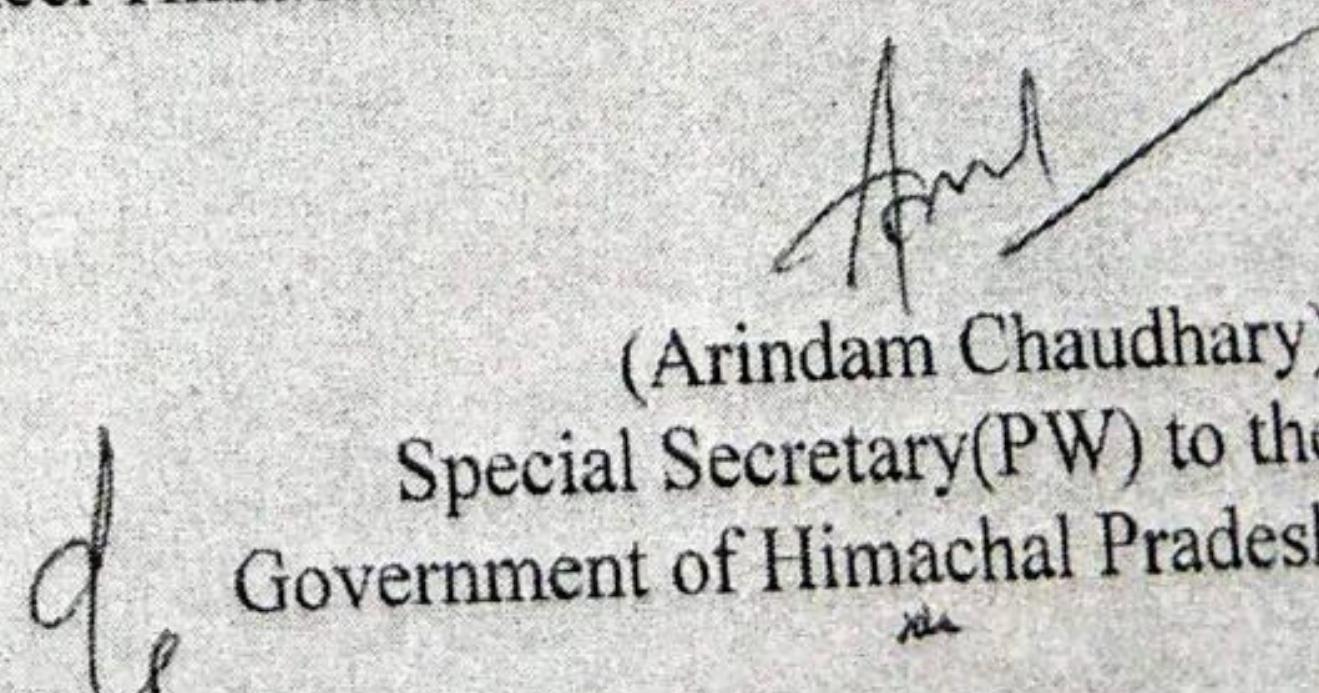
The Engineer in Charge as per his competence shall proceed to carry out the necessary work and shall immediately intimate to the higher authority that such liability is being incurred with approximate amount of liability. The Competent Office should initiate action for the Administrative Approval & Expenditure Sanction and accord of Technical Sanction(if applicable) to regularize the liability.

By order

Pr. Secretary(PW) to the  
Government of Himachal Pradesh

**Endst. No. No. PBW(B)A(3)1/2020. Dated: Shimla-2 the 67 January, 2021**  
Copy forwarded to the followings for information and n/action:

1. The Sr. Spl. PS to Chief Secretary, Government of Himachal Pradesh, Shimla-2
2. All the Administrative Secretaries in Himachal Pradesh.
3. The Principal PS to the Hon'ble Chief Minister, H.P. Shimla-2
4. All the Heads of the Department in Himachal Pradesh
5. The Engineer-in-Chief, HPPWD, Nigam Vihar, Shimla-2
6. All the Deputy Commissioners in Himachal Pradesh.
7. All the Chief Engineer/Superintending Engineer Himachal Pradesh.
8. Guard file.

  
(Arindam Chaudhary)  
Special Secretary(PW) to the  
Government of Himachal Pradesh